

**Mesa Union School District**  
**Mesa Union School District**

**Agenda for the Regular Board Meeting of the Board of Trustees to be held on Tuesday, May 18, 2021, at 6:00 p.m. in the School Multi-Purpose Room located at 3901 North Mesa School Road, Somis, California 93066 and [via zoom](#)**

*The Regular Board Meeting of the Board of Trustees will begin at 6:00 p.m. with closed session and approximately **6:45 p.m.** for open session. A complete agenda packet is available at the District Office, 3901 North Mesa School Road, Somis, 72 hours prior to the Regular Board Meeting and online at [www.mesaschooldistrict.org](http://www.mesaschooldistrict.org).*

**1. CALL TO ORDER AND RECOGNITION OF A QUORUM :**

Time _____	Present	Absent
Mrs. Krista Nowak, President	_____	_____
Mrs. Jayme Dryden, Vice-President	_____	_____
Mr. Steven Sullivan, Clerk	_____	_____
Dr. Neil Canby, Trustee	_____	_____
Mrs. Sandra Romero, Trustee	_____	_____
Dr. Raul Ramirez, Superintendent	_____	_____
Mrs. Tami Peterson, Chief Business Official	_____	_____
Mrs. Erica Magdaleno, Executive Assistant	_____	_____

**2. ADOPTION OF AGENDA:**

Usually an agenda covers an entire session, in which case it is the order of business for that session and is adopted by majority vote of the assembly. Thereafter, no change can be made in the agenda except by a two-thirds vote or by unanimous consent. At the point of adoption of the agenda, any Board member or the Superintendent can request that the agenda be reordered.

**3. PUBLIC COMMENT ON CLOSED SESSION ITEMS:**

All individuals are invited to speak to the Board during public comment on matters related to the District. If a member of the public wishes to address the Board, please plan to complete a [Speaker Form](#) one (1) hour prior to the start of the meeting. Board Policy limits speaker's comments to three (3) minutes of time; there is no provision for ceding minutes to another speaker (BB 9323). Forms are available in the District Office, at the Board meeting and online at [www.mesa school district.org](http://www.mesa school district.org).

**4. CLOSED SESSION:**

During this time, the Board may adjourn to closed session to discuss confidential material relating to:

- A. Personnel as authorized by Government Code §54957
- B. Public Employee: Superintendent's Evaluation authorized by Government Code §54957
- C. Existing Litigation (Govt. Code section 54956.9)
- D. Potential Litigation(Govt. Code section 54956.9)

**5. OFFICIAL OPENING - PLEDGE OF ALLEGIANCE:**

**6. MINUTES:**

It is the recommendation of the District Administration that the Board of Trustees approve the minutes of the Regular Board Meeting of April 20, 2021.

**7. AUDIENCE TO ADDRESS BOARD OF TRUSTEES - COMMENTS BY THE PUBLIC:**

All individuals are invited to speak to the Board during public comment on matters related to the District. If you wish to address the Board, please plan to complete a Speaker Form prior to the start of the meeting. Forms are available in the District Office, at the Board meeting and online at [www.mesaschooldistrict.org](http://www.mesaschooldistrict.org).

**8. SUPERINTENDENT'S REPORT:**

- A. Mesa Moments Recognition

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- B. Employee Recognition
- C. Student Recognitions
- D. Attendance

**9. BOARD MEMBERS' REPORTS AND COMMUNICATIONS:**

- A. Correspondence
  - 1. [Ventura County Office of Education correspondence with regards to AB 1200 and Government Code Section 3547.5.](#)
  - 2. [Ventura County Office of Education correspondence with regards to second interim report](#)
- B. Board members' reports and communications
- C. Board members' interests and concerns

**10. CONSENT AGENDA:**

Approval of the Consent Agenda – All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

**Business Services:**

- A. [Purchase Orders – Mesa \(April 1-April 30, 2021\)](#)

*It is the recommendation of the District Administration that the Purchase Orders be approved as presented.*

**PLEASE SEE AGENDA ITEM 10A IN THE PACKET**

- B. [Check Register – Mesa \(April 1-April 30, 2021\)](#)

*It is the recommendation of the District Administration that the Check Register be approved as presented.*

**PLEASE SEE AGENDA ITEM 10B IN THE PACKET**

- C. [Statement of Revenues and Expenditures \(April 1-April 30, 2021\)](#)

*It is the recommendation of the District Administration that the Statement of Revenues and Expenditures be approved as presented.*

**PLEASE SEE AGENDA ITEM 10C IN THE PACKET**

- D. [Student Body Fund](#) and [Revolving Fund](#) Accounting for the 2020-2021 school year

*It is the recommendation of the District Administration that the Student Body Fund and Revolving Fund Accounting for the 2020-2021 school year be approved as presented.*

**PLEASE SEE AGENDA ITEM 10D IN THE PACKET**

- E. [Document Tracking Services Renewal Agreement](#)

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*It is the recommendation of the District Administration that the Board of Trustees approve the renewal agreement with Document Tracking Services.*

**PLEASE SEE AGENDA ITEM 10E IN THE PACKET**

**F. [Memorandum of Understanding \(MOU\) with Interface Children & Family Service for July 1, 2021-June 30, 2022](#)**

*It is the recommendation of the District Administration that the Board of Trustees approve the Memorandum of Understanding (MOU) with Interface Children & Family Services for July 1, 2021-June 30, 2022.*

**PLEASE SEE AGENDA ITEM 10F IN THE PACKET**

**Educational/Student Services:**

**G. [Current Enrollment Report](#)**

*It is the recommendation of the District Administration that the Enrollment Report be approved as presented.*

**PLEASE SEE AGENDA ITEM 10G IN THE PACKET**

**11. INFORMATION:**

- A. Discussion of Mesa School District Plans for Reopening to In-person Instruction- Update Supporting Materials
  - 1. [District Plans for Reopening Presentation](#)
- B. Discussion of Local Control Accountability Plan (LCAP) Supporting Materials
  - 1. [LCAP Presentation](#)
  - 2. [Youth Truth Survey Results](#)

**12. ACTION/DISCUSSION ITEMS:**

- A. Consideration of the retroactive addition of longevity for the unrepresented classified position of Executive Assistant effective as of the 2016-2017 school year, approval of a 3.5% on schedule increase in 2020-21 and a one-time, off-schedule payment of 2.65% for the implementation of hybrid instruction as well as a 3% on schedule increase for fiscal year 2021-22

*It is the recommendation of the District Administration that the Board of Trustees approve the retroactive addition of longevity for the unrepresented classified position of Executive Assistant effective as of the 2016-2017 school year, approval of a 3.5% on schedule increase in 2020-21 and a one-time, off-schedule payment of 2.65% for the implementation of hybrid instruction as well as a 3% on schedule increase for fiscal year 2021-22.*

- B. Consideration of approval of a 3.5% on schedule increase in 2020-2021 and a one-time stipend of \$2000.00 for the implementation of hybrid instruction as well as a 3% on schedule increase for fiscal year 2021-22 for unrepresented certificated position of Assistant Principal

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*It is the recommendation of the District Administration that the Board of Trustees approve a 3.5% on schedule increase in 2020-2021 and a one-time stipend of \$2000.00 for the implementation of hybrid instruction as well as a 3% on schedule increase for fiscal year 2021-22 for unrepresented certificated position of Assistant Principal.*

**C. [Consideration of approval of the Certification of Signatures for the period of July 1, 2021-December 14, 2021](#)**

*It is the recommendation of the District Administration that the Board of Trustees approve the Certification of Signatures for the period of July 1, 2021-December 14, 2021.*

**PLEASE SEE AGENDA ITEM 12C IN THE PACKET**

**D. Consideration of adoption of the following End of Year Resolutions:**

[Resolution #20-21-07 Temporary Loans Between District Funds Fiscal Year 2021-2022](#)

[Resolution #20-21-08 Appropriation Transfers Fiscal Year 2021-2022](#)

[Resolution #20-21-09 Authority for Mesa Union School District to Improve Compensation and Benefits for Certain Categories of Employees After July 1, 2021](#)

*It is the recommendation of the District Administration that the Board of Trustees adopt Resolution #20-21-07 Temporary Loans Between District Funds Fiscal Year 2021-2022, Resolution #20-21-08 Appropriation Transfers Fiscal Year 2021-2022 and Resolution #20-21-09 Authority for Mesa Union School District to Improve Compensation and Benefits for Certain Categories of Employees After July 1, 2021.*

**PLEASE SEE AGENDA ITEM 12D IN THE PACKET**

**E. [Consideration of the ratification of the proposal with Anderson Inc. for the replacement of the wall mount heat pump unit for classroom# 23](#)**

*It is the recommendation of the District Administration that the Board of Trustees approve the ratification of the proposal with Anderson Inc. for the replacement of the wall mount heat pump unit for classroom#23*

**PLEASE SEE AGENDA ITEM 12E IN THE PACKET**

**F. [Consideration of approval of the Memorandum of Understanding between Oxnard Union High School District \(OUHSD\), and Mesa Union School to work together to meet the deliverables of the K12 Strong Workforce Program \(SWP\) for the term of of January 1, 2021-June 1, 2023](#)**

*It is the recommendation of the District Administration that the Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School District (OUHSD), and Mesa Union School to work together to meet the deliverables of the K12 Strong Workforce Program (SWP) for the term of of January 1, 2021-June 1, 2023*

**PLEASE SEE AGENDA ITEM 12F IN THE PACKET**

**G. [Consideration of approval of the 2020-2021 Mesa Union School District School Plan for Student Achievement](#)**

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*It is the recommendation of the District Administration that the Board of Trustees approve the 2020-2021 Mesa Union School District Single Plan for Student Achievement.*

**PLEASE SEE AGENDA ITEM 12G IN THE PACKET**

**H. [Consideration of approval of the Expanded Learning Opportunities Grant Plan](#)**

*It is the recommendation of the District Administration that the Board of Trustees approve the Expanded Learning Opportunities Grant Plan*

**PLEASE SEE AGENDA ITEM 12H IN THE PACKET**

**I. Consideration of appointment of the Bond Oversight Committee members Edgar Herrera as a member of the Community at Large, and Angelina Ramirez as a parent of a child enrolled in the Mesa Union School District**

*It is the recommendation of the District Administration that the Board of Trustees approve the appointment of the Bond Oversight Committee members Edgar Herrera as a member of the Community at Large, and Angelina Ramirez as a parent of a child enrolled in the Mesa Union School District.*

**J. [Consideration of approval of the tentative 8th grade field trip request to Six Flags Magic Mountain on June 4, 2021](#)**

*It is the recommendation of the District Administration that the Board of Trustees approve the tentative 8th grade field trip request to Six Flags Magic Mountain on June 4, 2021.*

**PLEASE SEE AGENDA ITEM 12J IN THE PACKET**

**K. [Consideration of approval of the tentative 8th grade field trip request to Harbor Cove-Ventura on June 7, 2021 for the 8th End of the Year Beach Day/Barbeque](#)**

*It is the recommendation of the District Administration that the Board of Trustees approve the tentative 8th grade field trip request Harbor Cove-Ventura on June 7, 2021 for the 8th End of the Year Beach Day/Barbeque.*

**PLEASE SEE AGENDA ITEM 12K IN THE PACKET**

**L. [Consideration of adoption of the March 2021 CSBA Board Policy Revisions for sections:](#)**

**BP 0420.42** - Charter School Renewal

**BP 3110** - Transfer of Funds

**BP 3230** - Federal Grant Funds

**AR 3230** - Federal Grant Funds

**AR 3311.2** - Lease-Leaseback Contracts

**AR 3311.3** - Design-Build Contracts

**AR 3320** - Claims and Actions Against the District

**BP 3452** - Student Activity Funds

**BP 3515.3** - District Police/Security Department

**AR 3515.3** - District Police/Security Department

**BP 3600** - Consultants

**E 4112.9/4212.9/4312.9** - Employee Notifications

**AR 4161.2/4261.2/4361.2** - Personal Leaves

**AR 4161.8/4261.8/4361.8** - Family Care and Medical Leave

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**BP 6142.8** - Comprehensive Health Education

**BP 7210** - Facilities Financing

**AR 6142.8** - Comprehensive Health Education

*It is the recommendation of the District Administration that the Board of Trustees adopt the policies in sections 0000-7000 of the March 2021 CSBA Board policy updates.*

**PLEASE SEE AGENDA ITEM 12L IN THE PACKET**

**13. PERSONNEL:**

- A.** Consideration of approval of rehiring Amanda Boniface as a 1.00 FTE Probationary 3rd grade teacher for the 2021-2022 school year

*It is the recommendation of the District Administration that the Board of Trustees approve the rehiring of Amanda Boniface as a 1.00 FTE Probationary 3rd grade teacher for the 2021-2022 school year.*

- B.** Consideration of approval of hiring Rocio Laurel Venegas as a 1.00 FTE Temporary 5th grade teacher for the 2021-2022 school year

*It is the recommendation of the District Administration that the Board of Trustees approve the hiring of Rocio Laurel Venegas as a 1.00 FTE Temporary 5th grade teacher for the 2021-2022 school year.*

- C.** Consideration of acceptance of the resignation due to retirement of Debra Mayes effective May 31, 2021. Employee will be placed on a 39 month rehire list effective May 15-May 31st

*It is the recommendation of the District Administration that the Board of Trustees accept the resignation due to retirement of Debra Mayes effective May 31, 2021. Debra Mayes will be placed on a 39 month rehire list effective May 15-May 31st.*

- D.** Consideration of acceptance of resignation of Sara Dahlin effective June 11, 2021

*It is the recommendation of the District Administration that the Board of Trustees accept the resignation of Sara Dahlin effective June 11, 2021.*

**14. ITEMS FOR FUTURE CONSIDERATION:**

- A.** Local Control Accountability Plan Public Hearing  
**B.** 2021-2022 Budget Public Hearing

**15. FUTURE MEETINGS:**

- A.** Saturday, May 22, 2021 at 8:30 a.m., Special Board Meeting  
**B.** Tuesday, June 15, 2021 at 6:00 p.m., Regular Board Meeting  
**C.** Thursday, June 17, 2021 at 5:00 p.m., Special Board Meeting

**16. ADJOURNMENT:**

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Time: \_\_\_\_\_

*In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting.*