

## **MESA UNION SCHOOL DISTRICT**

### **CLASS TITLE: SPEECH AND LANGUAGE SPECIALIST**

#### **BASIC FUNCTION:**

Under the direction of the Principal, screen, assess, and provide specialized speech and language services and assistance for children and young adults with disabilities who qualify for services as established by State standards; develop and implement Individual Educational Plans (IEPs) for students who qualify for Designated Instruction and Services (DIS); provide speech and language therapy to individualized or group of students.

#### **REPRESENTATIVE DUTIES:**

Provide specialized services and assistance with the assessment and screening of children and young adults with speech and language deficiencies; utilize age-appropriate standardized and non-standardized testing and assessment tools; provide phonological and language training in individual or small groups of students.

Conduct a full-scale speech and language assessment of students; complete concise and valid assessment reports, including diagnostic information and treatment recommendations for initial evaluation and periodic IEPs.

Develop and implement IEPs for students who qualify for DIS services as established by State standards; develop annual goals and objectives for DIS as required.

Conduct and participate in IEP meetings and consultations to provide assessment information to teachers and parents; provide assessment of current communication skills and recommendations for future instructional needs.

Participate in student study teams, in-service training meetings, departmental meetings, parent conferences, and consultations with professional speech and language therapists.

Operate a computer terminal and other specialized diagnostic and office equipment, such as speech and language software, video camera, tape recorder, and various electronic communication devices.

Prepare, type and maintain a variety of related records and reports, such as IEP forms and assessment paperwork, and may include daily speech and attendance register, notes and files, and annual IEPs.

Assist communication specialists and teachers in district with augmentative communication and adaptive technology by observing students.

Provide direct group and or consultative speech/language therapy services for students on caseload.

Develop speech/language annual goals and objectives for all students receiving designated instructional services (DIS) and design therapy programs to implement and meet such goals and objectives.

Attend and actively participate in IEP meetings for all students requiring speech/language services.

Conduct speech/language initial assessment of all students determined by Student Study Team (SST) or IEP team to require such assessment and tri-annually assess each student receiving (DIS) in speech/language.

Present written report of assessment results with therapy recommendations to subsequently scheduled IEP team meeting.

Attend student SST, parent conferences, staff meetings, and meetings with other professionals. (*when possible*)

Participate in Abilities Awareness Presentations at associated mainstream venues.

Maintain accurate records of daily therapy scheduling, periodic progress reports, duplicated and unduplicated DIS student data entry.

Perform related duties as assigned.

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

Advanced-level diagnostic and clinical procedures, tests and equipment used in treatment of speech and language disorders.

Computer operation, applicable hardware and software associated with adaptive and speech and language technology.

Augmentative communication devices for students with severe handicaps.

Assessment theories, practices, and techniques utilized for integration of students with special education needs.

Creating and implementing activities to achieve improvements in student language and speech deficiencies.

Technical aspects of the communications deficiency field.

Correct English usage, grammar, spelling, punctuation and vocabulary.

Safe practices in classroom activities.

Child guidance principles and practices related to children with special education needs.

Curriculum, goals and objectives of the department.  
Operation of office machines including computer equipment and specified software.  
Record-keeping techniques.  
Applicable sections of the State Education Code and other applicable laws.

**ABILITY TO:**

Evaluate, plan and implement goals and objectives to meet the communication needs of individual students.  
Conduct full-scale language and speech testing and assessment.  
Learn and utilize adaptive technology and program electronic communication aids.  
Evaluate, implement and develop procedures and programs to diagnose and assist in the diagnosis of deficient communication.  
Understand and relate to children with special needs.  
Monitor and evaluate student progress.  
Communicate effectively both orally and in writing.  
Prepare and deliver oral presentations.  
Establish and maintain cooperative and effective working relationships with others.  
Maintain records and prepare reports.  
Operate a computer terminal to enter data, maintain records and generate reports.  
Maintain current knowledge of program rules, regulations, requirements and restrictions.  
Analyze situations accurately and adopt an effective course of action.

**EDUCATION AND EXPERIENCE:**

Any combination equivalent to: Master's degree in speech and language or closely related field and valid Speech/Language Credential from accredited university and preferred experience in adaptive and assistive technology for speech and language, audiology language pathology, or equivalent experience.

**LICENSES AND OTHER REQUIREMENTS:**

Valid California credential authorizing services as a Speech Therapist; valid California driver's license.

**WORKING CONDITIONS:**

**ENVIRONMENT:**

Is subject to inside and outside environmental conditions; subject to driving to conduct work.

**PHYSICAL ABILITIES:**

Dexterity of hands and fingers to operate specialized testing and diagnostic equipment, sitting or standing for extended periods of time, bending at the waist, lifting objects weighing up to 40 pounds, walking, and kneeling or crouching. Should an applicant require reasonable accommodation, the Mesa Union School District will consider that upon request.